

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, FEBRUARY 20, 2018 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Seymore called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Seymore, Vice Mayor Hatch, Councilman Allsop, Councilman Crittenden, Councilwoman Kakavas, Councilman Kelley, and Councilman Leech.

COUNCIL MEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: Ed Muder, City Manager; F. Morgan Brown, City Attorney; Bill Kopp, Public Works Director; Brad Provost, Police Commander; Shane Hemesath, City Engineer; Cari Bilbie, Accountant; Tom Bahr, Airport Manager; Tamra Reidhead, Deputy City Clerk; and Ann Kurasaki, City Clerk.

GUESTS: Laura Singleton and others.

3. Invocation.

Councilman Kelley gave the invocation.

4. Pledge of Allegiance.

Councilman Crittenden led the Council and audience in the pledge of allegiance.

Mayor Seymore spoke about accountability and choices and said making good choices made a difference in others' lives.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that IS NOT scheduled on this agenda may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

None.

6. **CONSENT CALENDAR:**

- A. Consideration of Resolution No. R2018-04 Authorizing Submitting Application to Arizona Department of Transportation for Federal Transit Administration (Section 5311) Funding. (Lisa Robertson)
- B. Consideration of Resolution No. R2018-05 Rescinding Resolution No. R2017-22 and Approving Intergovernmental Agreement Between City of Show Low and City of St. Johns Regarding Police Vehicles. (Brad Provost)
- C. Consideration of Resolution No. R2018-06 Authorizing Intergovernmental Agreement with Navajo County Community College District for Northeastern Arizona Law Enforcement Training Academy. (Brad Provost)
- D. Consideration of Approval of Commercial Operating Agreement with PHI Air Medical, LLC for Operating at Show Low Regional Airport. (Tom Bahr)
- E. Consideration of Minutes of Show Low City Council meetings:
 - (1) Regular Meeting of February 6, 2018.

COUNCILMAN ALLSOP MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN CRITTENDEN; PASSED UNANIMOUSLY.

7. **NEW BUSINESS:**

- A. Consideration of Award of Construction Contract for South White Mountain Road Sewer Line Extension Project, City of Show Low Project No. S-0318, and Approval of Associated Budget Transfers. (Shane Hemesath)

Mr. Hemesath said the City's fiscal year 2018 Capital Improvements Program (CIP) budget included \$361,000 for a sewer line extension project labeled "S Wht Mtn 12-inch Ellsworth to the Pines." This project had been identified in the City's wastewater collection system master plan to provide additional capacity to the southern section of Show Low. This sewer extension was the first of two phases to provide an independent 12-inch sewer main on the east and west sides of White Mountain Road from the 30-inch trunk main to the City's southern limits. The scope of work included installing approximately 3,000 linear feet of new 12-inch PVC sewer line, 12 polymer manholes, and new sewer services along South White Mountain Road. The work also included removing and replacing asphalt or concrete to complete the sewer replacement.

Mr. Hemesath said the project was designed by City engineering staff with a construction estimate of \$395,000. Arizona Department of Environmental Quality approvals to construct were obtained, requiring a fee of \$12,000. The project was publicly bid in accordance with statutory requirements with the following results:

<u>Contractor</u>	<u>Total Bid</u>
Central AZ Civil Construction Co.	\$370,330
Apache Underground & Excavating	\$389,439
Western Grade LLC	\$403,647
Rawlings Specialty Contracting	\$474,300

Mr. Hemesath said funding from the wastewater CIP account in the amount of \$21,415 would be used to cover the project's additional costs. Staff recommended awarding the construction contract for the South White Mountain sewer line extension project, City of Show Low Project No. S-0318, to Central Arizona Civil Construction Company in an amount not to exceed \$370,330 and approving the associated budget transfers.

Councilman Leech noticed that there was a \$100,000 difference between the low and high bids. He stated he would be opposed to any change orders requested by the contractor during construction.

Councilman Allsop asked if there would be any traffic control during the course of the project. Mr. Hemesath said yes, there would be traffic control on the northbound sections of the roadway for the duration of the project, requiring closing one lane. He had asked the contractor to only close the specific section of roadway they were working on at any given time.

Councilman Allsop asked if the work would be done during the day or at night. Mr. Hemesath said this work would be done during the day.

VICE MAYOR HATCH MOVED TO AWARD THE CONSTRUCTION CONTRACT FOR THE SOUTH WHITE MOUNTAIN SEWER LINE EXTENSION PROJECT, CITY OF SHOW LOW PROJECT NO. S-0318, TO CENTRAL ARIZONA CIVIL CONSTRUCTION COMPANY IN AN AMOUNT NOT TO EXCEED \$370,330 AND APPROVE THE ASSOCIATED BUDGET TRANSFERS; SECONDED BY COUNCILMAN KELLEY; PASSED UNANIMOUSLY.

- B. Consideration of Award of Contract for Supervisory Control and Data Acquisition (SCADA) Control System. (Bill Kopp)

Mayor Seymore said Item 7-B, award of the SCADA contract, was being pulled from the agenda and would be considered at a later date.

- C. Consideration of Resolution No. R2018-07 Revising Aircraft Parking and Overnight Hangar Storage Fees at Show Low Regional Airport. (Tom Bahr)

Mr. Bahr said on May 21, 2013, the City Council adopted Resolution No. R2013-10, which revised the schedule of rates and charges at the Show Low Regional Airport. The schedule reflected changes in pricing and added pricing for different airport services.

Mr. Bahr said airport staff had periodically leased the vacant City-owned hangar for overnight aircraft storage when the need arose; however, there were currently no established rates for overnight hangar storage. In addition, overnight parking fees for large aircraft were inconsistent. Staff developed a list of recommended fees for overnight hangar storage in City-owned hangars and parking for large aircraft, which were presented to the Aviation Advisory Committee for its review on January 4, 2018. After discussing the proposed additions, the Aviation Advisory Committee unanimously moved to recommend revisions for the Council to consider and adopt as shown in Resolution No. R2018-07. The recommended rates and revisions were posted on the City website as required by state law.

Mr. Bahr said if adopted, the rates for City-owned hangars would apply only when there was an available City-owned hangar for use as temporary aircraft storage.

Mr. Bahr said staff recommended adopting Resolution No. R2018-07 revising aircraft parking and overnight hangar storage fees at the Show Low Regional Airport.

COUNCILMAN CRITTENDEN MOVED TO ADOPT RESOLUTION NO. R2018-07 REVISING AIRCRAFT PARKING AND OVERNIGHT HANGAR STORAGE FEES AT THE SHOW LOW REGIONAL AIRPORT; SECONDED BY COUNCILMAN KELLEY; PASSED UNANIMOUSLY.

8. **SUMMARY OF CURRENT EVENTS:**

- A. Council Members

Councilman Allsop said he attended the SAFE House's fundraiser, which raised a lot of money for a worthwhile cause.

Councilman Leech said the 6th annual BBQ Throwdown would be held on Saturday, May 5, and was free to the public.

- B. Mayor

No report.

C. City Manager

Mr. Muder said there was a ribbon-cutting ceremony for the library's new interactive playground on February 22. The playground, for ages 2 to 12 years old, featured activities to engage four of the five senses.

Mr. Muder said the library had a variety of events targeting different age groups this month. One was a series of NASA mini-camps this week with an engineering emphasis, and another was a weekly class every Tuesday through the end of April focused on music appreciation and social development for moms and kids ages five years and younger.

Mr. Muder said the recreation staff was accepting registrations for coed one-pitch softball for \$250 per team for ages 15 and older. Games would begin the first week in March, weather permitting.

Mr. Muder announced a temporary road closure this week of McNeil behind Hatch Motor Company between the Deuce of Clubs and 4th Avenue. McNeil would be closed Thursday and Friday, and possibly Saturday, for Arizona Public Service to replace faulty power poles.

9. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mayor Seymore said the tentative date for a joint meeting with the Show Low School District board was Thursday, March 22, at 6:00 p.m. Councilman Leech said he would be unavailable on that date. Staff would confirm the date and time with the school district.

VICE MAYOR HATCH MOVED TO RECESS INTO EXECUTIVE SESSION TO DISCUSS PURCHASING PROPERTY LOCATED AT 1321 NORTH 16TH STREET AND REVIEW THE EXECUTIVE SESSION MINUTES OF JANUARY 2, 2018; SECONDED BY COUNCILWOMAN KAKAVAS; PASSED UNANIMOUSLY.

The Show Low City Council recessed into Executive Session at 7:19 p.m.

10. **EXECUTIVE SESSION.**

A. Confidentiality Statement.

B. Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives

regarding negotiations for the purchase, sale, or lease of real property. Pursuant to A.R.S. Section 38-431.03(A)(3) and (A)(7).

(1) 1321 North 16th Street or A.P. No. 210-49-120.

C. Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. Pursuant to A.R.S. Section 38-431.03(A)(2).

(1) Executive Session Minutes of January 2, 2018.

11. **POST EXECUTIVE SESSION.**

Consideration of any item on the Executive Session portion of this agenda, which the Council may wish to take action upon in Open Session.

The Show Low City Council reconvened into Open Session at 7:35 p.m.

A. Consideration of Authorization to Purchase Property Located at 1321 North 16th Street or A.P. No. 201-49-120.

COUNCILWOMAN KAKAVAS MOVED TO AUTHORIZE THE PURCHASE OF APPROXIMATELY 1.26 ACRES LOCATED AT 1321 NORTH 16TH STREET IN SHOW LOW, ARIZONA, AND KNOWN AS A.P. NO. 210-49-120, FOR \$280,000 PLUS ASSOCIATED CLOSING COSTS AND CONSISTENT WITH THE TERMS AND CONDITIONS AS DISCUSSED IN EXECUTIVE SESSION, AUTHORIZE THE MAYOR TO SIGN THE NECESSARY DOCUMENTS FOR THE PURCHASE OF THE PROPERTY, AND AUTHORIZE THE BUDGET TRANSFERS ASSOCIATED WITH THIS TRANSACTION; SECONDED BY COUNCILMAN LEECH; PASSED UNANIMOUSLY.

B. Consideration of Approval of the Minutes of the Executive Session of the Show Low City Council Held on January 2, 2018.

COUNCILMAN LEECH MOVED TO APPROVE THE EXECUTIVE SESSION MINUTES OF JANUARY 2, 2018; SECONDED BY MAYOR SEYMORE; PASSED UNANIMOUSLY.

12. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR SEYMORE ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF FEBRUARY 20, 2018 AT 7:36 P.M.**

ATTEST:

APPROVED:

Ann Kurasaki, City Clerk

Daryl Seymore, Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on February 20, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Ann Kurasaki, City Clerk