

MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, MARCH 6, 2018 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA

1. Call to Order.

Mayor Seymore called the meeting to order at 7:00 p.m.

2. Roll Call.

COUNCIL MEMBERS PRESENT: Mayor Seymore, Vice Mayor Hatch, Councilman Allsop, Councilman Crittenden, Councilwoman Kakavas, Councilman Kelley, and Councilman Leech.

COUNCIL MEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: Ed Muder, City Manager; F. Morgan Brown, City Attorney; Justin Johnson, Administrative Services Director; Bill Kopp, Public Works Director; Steve North, Business Development Coordinator; Joe Shelley, Police Chief; Tom Bahr, Airport Manager; Tamra Reidhead, Deputy City Clerk; and Ann Kurasaki, City Clerk.

GUESTS: Laura Singleton, Sandy Morgan, George Gragg, Diana North, Rob Turnwall, Jackie Shelley, Conrad Loney, and others.

3. Invocation.

Councilman Hatch gave the invocation.

4. Pledge of Allegiance.

Councilwoman Kakavas led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that IS NOT scheduled on this agenda may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

None.

6. **SPECIAL EVENTS:**

- A. Presentation and Update of Show Low Main Street Programs and Activities.

Sandy Morgan, Show Low Main Street Board President, said Show Low Main Street was a private, non-profit organization founded in 1995 with a ten-member board of directors. It was active in revitalization activities that encouraged investment, strengthened the business community, preserved the historic features, and improved the overall appearance of downtown Show Low.

Ms. Morgan said Main Street's past successes included providing input to the City on the Deuce of Clubs streetscape project, spearheading the gateway project with the elk statue, adding flowers to the flower boxes at the Cooley/Deuce split, commissioning the Show Low Creek master plan and downtown revitalization plan, and securing and administering a Community Development Block Grant for business façade improvements in the downtown area.

Ms. Morgan said Main Street had received awards or was recognized for several projects comprising the Festival Marketplace, Discovering Show Low Master Plan, Show Low Civic Center Celebrating Community, Perfect Paws Façade Improvement, Show Low Creek Corridor Study, and Show Low Gateway Project. Main Street was named Nonprofit Business of 2016 by the Show Low Chamber of Commerce.

Ms. Morgan said Main Street sponsored several downtown fundraising and community events annually. The organization undertook one capital project at a time, funded by revenue from Main Street events, to enhance downtown Show Low. The latest project was installing new way finder signs in partnership with the City.

Vice Mayor Leech asked what it would cost businesses to add their name to the way finder signs. Ms. Morgan said Main Street would purchase the signs the first year and after that, the businesses would need to pay a \$50 annual maintenance fee. All signs would be of consistent size and color.

Vice Mayor Leech asked her to name the Main Street board members. Ms. Morgan said besides herself, the board members were Rob Turnwall, Daris Gibbons, Dave Larson, Michelle Monroe, Kim Fernau, Adria Acosta, Eric Neitzel, Eric Thorpe, and Councilman Allsop.

7. **CONSENT CALENDAR:**

- A. Consideration of Addendum to Noncommercial Ground Lease Assigning Lease from J & R Property Holdings, LLC to Leanne Tawoda and Ken Cahall. (Tom Bahr)
- B. Consideration of Minutes of Show Low City Council meetings:
 - (1) Regular Meeting of February 20, 2018.

COUNCILWOMAN KAKAVAS MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILMAN ALLSOP; PASSED UNANIMOUSLY.

8. **NEW BUSINESS:**

- A. Consideration of Fourth Amended and Restated Membership Agreement with Arizona Municipal Risk Retention Pool. (Justin Johnson)

Mr. Johnson said the Arizona Municipal Risk Retention Pool (AMRRP) had held the City's property and casualty policy insurance since 1987. Currently, there were 91 Arizona cities/towns, and of those, 76 were members of AMRRP.

Mr. Johnson said AMRRP had been working to revise the Membership Agreement, which was outdated and recently approached the City to update Show Low's AMRRP Membership Agreement. Revisions included:

- Updating general housekeeping language to match current AMRRP Coverage Agreements.
- Changing the name of AMRRP's Loss Control Program to Risk Management Program to modernize the name and better reflect the goals of AMRRP. Appendix C was revised to include the new Risk Management Program Agreement.
- Adding electronic notices in the new agreement to keep up with technological improvements and changes.
- Adding a provision that members who chose to leave AMRRP would now have a three-year waiting period should they decide to return to AMRRP. Many other pools in the country had done this to protect existing members from funding claims for those who left for one-time premium reductions from competitors as rates rose the following year.
- Adding required language specific to A.R.S. §35-393, regarding parties boycotting Israel.

Mr. Brown explained that the state legislature had passed a provision that every contract or agreement had to include language that the party would not engage in boycotting Israel.

Councilwoman Kakavas said AMRRP had been a valued program for the City for many years. She appreciated staff's work in risk management to keep the City's employees and citizens safe.

COUNCILWOMAN KAKAVAS MOVED TO APPROVE THE FOURTH AMENDED AND RESTATED MEMBERSHIP AGREEMENT WITH ARIZONA MUNICIPAL RISK RETENTION POOL AND AUTHORIZE THE MAYOR TO SIGN SAID AGREEMENT; SECONDED BY COUNCILMAN LEECH; PASSED UNANIMOUSLY.

- B. Consideration of Resolution No. R2018-08 Supporting Arizona House Concurrent Memorial 2005. (Tom Bahr)

Mr. Bahr said in July 2013, the Federal Aviation Administration imposed a final rule that increased qualification requirements for first officers of Part 121 air carriers to 1,500 total flight hours as a pilot. This rule addressed a Congressional mandate in the Airline Safety and Federal Aviation Administration Extension Act of 2010, which ensured that both pilot and co-pilot received Airline Transport Pilot certification.

Mr. Bahr said the result of this rule was that many pilots could not meet the requirements, thus resulting in a shortage of pilots, especially for Essential Air Service (EAS) communities like Show Low.

Mr. Bahr said the City of Prescott asked the City of Show Low to support HCM 2005, an Arizona House Concurrent Memorial, to provide specific waivers for the 1,500-hour flight rule for airlines operating under EAS. Since the 1,500-hour flight rule was put into effect, airlines serving EAS communities often had found it difficult to fill pilot positions. The requirement to obtain 1,500 flight training hours prevented many would-be pilots from entering the field because of steep time commitments and financial costs.

Mayor Seymore said when Great Lakes Airlines was Show Low's EAS provider, they had issues because of pilot shortages, which could be eliminated if the required pilot hours were reduced.

Councilman Crittenden asked if the City of Prescott requested a specific number of flight training hours. Mr. Bahr was not sure. He said Part 135 air carrier requirements allowed the first officer to be hired at 500 hours. Boutique Air flew under Part 135 rules but was required to meet several Part 121 rules.

Councilman Crittenden asked if reducing the required pilot hours would increase the risk to the airlines, pilots, or passengers. Mr. Bahr said no, he didn't believe there would be any safety risks. The original mandate came

after a 2009 accident where the co-pilot and pilot had between 3,000 and 5,000 hours each. The accident was caused by their inability to recover from icing causing the plane to go into a stall.

Mayor Seymore said prior to the 1,500-hour flight rule, the requirement was 250 hours, so the hours increased by 1,500. More flying hours wasn't the problem; it was more about familiarity with the aircraft.

Councilwoman Kakavas asked if Boutique would continue using a captain and a co-pilot. Mr. Bahr said Boutique was not required to use both but did so for safety reasons.

MAYOR SEYMORE MOVED TO APPROVE RESOLUTION NO. R2018-08 SUPPORTING ARIZONA HOUSE CONCURRENT MEMORIAL 2005 REQUESTING THE U.S. CONGRESS ALLOW THE U.S. DEPARTMENT OF TRANSPORTATION TO PROVIDE ADDITIONAL ESSENTIAL AIR SERVICE-SPECIFIC WAIVERS FOR THE 1,500-FLIGHT-HOUR TRAINING REQUIREMENTS FOR COMMERCIAL PILOTS; SECONDED BY COUNCILMAN KELLEY; PASSED UNANIMOUSLY.

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Allsop said he attended the Chamber of Commerce's annual meeting at the Elks Lodge. He said he was proud to serve as the Council liaison on the Main Street board. He added that spaces for this year's farmers' market and art walk were almost sold out.

Vice Mayor Leech reminded everyone of the City's 65th anniversary and the 6th annual BBQ Throwdown on May 5. The event was free to the public. To date, 16 teams had registered to participate, but he expected up to 60 teams from all over the country by the registration deadline.

B. Mayor

Mayor Seymore said he participated in a conference call with Boutique Air's Chief Executive Officer (CEO) today to discuss recent cancellations and flight delays. The CEO explained that propeller repairs had to be made due to deicing issues, and there was also a shortage of mechanics. Boutique had acquired one new plane and planned to purchase two more within a couple of weeks. Adding three additional planes to the fleet would help alleviate the recent issues. The City appreciated Boutique working to resolve the problems and notifying passengers and the City when cancellations and delays occurred.

C. City Manager

Mr. Muder said recreation staff was accepting registrations for this Friday's Kid's Night Out for kids to enjoy dinner, games, and a movie. They were also accepting registrations for coed summer softball and for the BBQ Throwdown scheduled for Saturday, May 5.

Mr. Muder said spring break for Show Low schools was next week and both the recreation department and library had planned events. The recreation department was offering Spring Play Days next Monday through Thursday for \$35 for the four-day series.

The library would host two teen events next week, "Crack the Code!" on March 14 with puzzle solving and the second Humans vs. Zombies experience on March 15.

Mr. Muder said this year's MLK Day of Service had changed from Saturday, May 12, to Saturday, April 28.

10. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

VICE MAYOR LEECH MOVED TO RECESS INTO EXECUTIVE SESSION FOR THE ANNUAL EVALUATION OF THE CITY MANAGER AND TO REVIEW THE EXECUTIVE SESSION MINUTES OF THE FEBRUARY 20, 2018 MEETING; SECONDED BY COUNCILMAN ALLSOP; PASSED UNANIMOUSLY.

The Show Low City Council recessed into Executive Session at 7:31 p.m.

11. **EXECUTIVE SESSION.**

A. Confidentiality Statement.

B. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of a public officer, appointee, or employee of any public body. Pursuant to A.R.S. Section 38-431.03(A)(1).

(1) Annual Evaluation of City Manager.

C. Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. Pursuant to A.R.S. Section 38-431.03(A)(2).

(1) Executive Session Minutes of February 20, 2018.

12. **POST EXECUTIVE SESSION.**

Consideration of any item on the Executive Session portion of this agenda, which the Council may wish to take action upon in Open Session.

The Show Low City Council reconvened into Open Session at 7:48 p.m.

MAYOR SEYMORE MOVED TO APPROVE THE SAME PERCENTAGE INCREASE FOR THE CITY MANAGER AS RECEIVED BY OTHER CITY EMPLOYEES, RETROACTIVE TO JULY 3, 2017; SECONDED BY VICE MAYOR LEECH; PASSED UNANIMOUSLY.

A. Consideration of Approval of the Minutes of the Executive Session of the Show Low City Council Held on February 20, 2018.

COUNCILMAN HATCH MOVED TO APPROVE THE MINUTES OF THE EXECUTIVE SESSION OF FEBRUARY 20, 2018; SECONDED BY COUNCILWOMAN KAKAVAS; PASSED UNANIMOUSLY.

13. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR SEYMORE ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF MARCH 6, 2018 AT 7:48 P.M.**

ATTEST:

APPROVED:

Ann Kurasaki, City Clerk

Daryl Seymore, Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on March 6, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 20____.

(SEAL)

Ann Kurasaki, City Clerk

