

**MINUTES OF THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL HELD ON TUESDAY, MAY 1, 2018 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, 181 NORTH 9TH STREET, SHOW LOW, NAVAJO COUNTY, ARIZONA**

1. Call to Order.

Mayor Seymore called the meeting to order at 7:00 p.m.

2. Roll Call.

**COUNCIL MEMBERS PRESENT:** Mayor Seymore, Vice Mayor Hatch, Councilman Allsop, Councilman Crittenden, Councilwoman Kakavas, and Councilman Kelley.

**COUNCIL MEMBERS ABSENT:** Councilman Leech.

**STAFF MEMBERS PRESENT:** Ed Muder, City Manager; F. Morgan Brown, City Attorney; Bill Kopp, Public Works Director; Shane Hemesath, City Engineer; Joe Shelley, Police Chief; Justin Johnson, Administrative Services Director; Lisa Robertson, Grants/Transit Manager; Rick Austin, Public Works Operations Manager; Brad Provost, Police Commander; Jeff McNeil, Police Commander; Richard Rosales, Police Detective; Tamra Reidhead, Deputy City Clerk; and Ann Kurasaki, City Clerk.

**GUESTS:** Lloyd Wilmes and others.

3. Invocation.

Mayor Seymore gave the invocation.

4. Pledge of Allegiance.

Councilman Allsop led the Council and audience in the pledge of allegiance.

5. **CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that IS NOT scheduled on this agenda may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

None.

6. **SPECIAL EVENTS:**

- A. Special Recognition for Detective Richard Rosales of the Show Low Police Department.

Mayor Seymore said Show Low Detective, Richard "Richie" Rosales, who was named the 2017 GIITEM Detective of the Year by the Arizona Department of Public Safety, was being recognized tonight. GIITEM, which stood for Gang and Immigration Intelligence Team Enforcement Mission, was part of a multi-agency task force under the direction of DPS.

Mayor Seymore said Det. Rosales received two other prestigious awards at the DPS annual banquet on April 11: Criminal Investigations, Northern Investigations Bureau Detective of the Year and Northeast District Detective of the Year. In addition, Det. Rosales's squad was recognized as the Northeast District Squad of the Year.

Mayor Seymore said Det. Rosales had been with the Show Low Police Department since August 2012, when he began as an officer in the Patrol Division. He excelled as an officer and, in October 2015, tested and was selected for the position of GIITEM Detective.

Mayor Seymore said Det. Rosales, who consistently displayed a passion and dedication to his job, approached his new position at GIITEM with characteristic focus and determination. He was lauded by his GIITEM peers for his diligence and had made gang-related arrests rivaling those in the Valley's metro area.

Mayor Seymore said the City was proud to have this exceptional public servant as a member of the City family. He commended him for his tremendous achievements and presented him with a plaque.

7. **CONSENT CALENDAR:**

- A. Consideration of Resolution No. R2018-11 Rescinding Resolution No. R2016-20 and Adopting Revised Title VI Policy Statement and Implementation Plan Regarding Non-Discrimination in City Programs and Activities. (Lisa Robertson)
- B. Consideration of Fifth Addendum to Noncommercial Ground Lease from Danlars Aircraft Sales, LLC to Duane S. Black, Inc. (Tom Bahr)
- C. Consideration of Award of Purchase of Public Works Vehicles. (Bill Kopp)

D. Consideration of Minutes of Show Low City Council meetings:

- (1) Special Meeting of April 6, 2018.
- (2) Regular Meeting of April 17, 2018.
- (3) Study Session of April 19, 2018.

**COUNCILMAN CRITTENDEN MOVED TO APPROVE THE CONSENT CALENDAR AS PRESENTED; SECONDED BY COUNCILWOMAN KAKAVAS; PASSED UNANIMOUSLY.**

8. **NEW BUSINESS:**

A. Consideration of Resolution No. R2018-12 Approving Intergovernmental Agreement with the Town of Pinetop-Lakeside and Local Fire Districts for Dispatch Services. (Joe Shelley)

Chief Shelley said the Town of Pinetop-Lakeside, City of Show Low, and local fire districts had been discussing Show Low providing emergency dispatch services. These conversations had continued efforts to consolidate and regionalize communications services in Navajo County. Staff drafted an Intergovernmental Agreement (IGA) to delineate the provisions for Show Low to provide emergency dispatch services for the Town of Pinetop-Lakeside, Timber Mesa Fire and Medical District, White Mountain Lakes Fire District, Heber-Overgaard Fire District, Pinedale/Clay Springs Fire District, and Pinetop Fire District.

Chief Shelley said the Pinetop-Lakeside Police Department (PLPD) currently handled approximately 6,000 annual calls for service. Providing emergency dispatch services to PLPD would require Show Low to increase the communications division's staffing levels by three full-time dispatchers. As outlined in the IGA, Pinetop-Lakeside would pay proportionate associated costs for personnel, operations, capital, and building maintenance. These costs were calculated in a cost-per-call formula, which would be \$36.29 per call, or \$217,740 for FY2018-19.

Chief Shelley said every agency Show Low dispatched for would be charged the same cost-per-call fee based on approximately 33,484 calls last year. Should the Town of Pinetop-Lakeside decide not to move forward with this consolidation, the cost-per-call fee for the local fire districts would be \$37.35.

Chief Shelley said consolidating communication services had been a focus of health care and public safety entities for several years. By centralizing 911 answering points, emergency calls would be streamlined and not transferred from one center to another, resulting in better customer service and a quicker response by first responders. In addition, Show Low and

Pinetop-Lakeside would both gain from expanded radio coverage, increased staffing levels, shared criminal justice information, and enhanced technology. Consolidating services provided each agency with personnel and technological advantages using a shared-cost approach and economy of scale.

Chief Shelley said staff recommended adopting Resolution No. R2018-12 to approve the Intergovernmental Agreement with the Town of Pinetop-Lakeside and local fire districts for dispatch services.

Councilman Crittenden said he understood that the town of Pinetop-Lakeside had not approved the IGA. Chief Shelley said that was correct. The Town Council would consider it at its meeting on Thursday. The entities had been working on a regional dispatch concept for seven years, and this IGA was one more step toward that goal.

Councilman Allsop asked if they planned to eliminate any public safety answering points (PSAPs) at this time. Chief Shelley said no, the hope was to consolidate the current PSAPs into one center.

Councilman Allsop asked if the Pinetop-Lakeside dispatchers would be hired to work in the regional dispatch center. Chief Shelley said yes, they would have the opportunity to work at this dispatch center.

Mayor Seymore asked what would happen if the City approved the IGA but Pinetop-Lakeside did not. Mr. Brown said if Pinetop-Lakeside did not, the only change would be the dollar amount in the contract.

Mr. Muder said the IGA also needed to be presented to the fire boards for approval. If Pinetop-Lakeside did not approve it, the cost-per-call fee would be adjusted.

**COUNCILWOMAN KAKAVAS MOVED TO ADOPT RESOLUTION NO. R2018-12 APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE TOWN OF PINETOP-LAKESIDE AND LOCAL FIRE DISTRICTS TO PROVIDE EMERGENCY DISPATCH SERVICES; SECONDED BY COUNCILMAN ALLSOP; PASSED UNANIMOUSLY.**

- B. Consideration of Award of Construction Contract for 2018 Rehabilitation and Rejuvenation of Public Roadways – Slurry Seal, City of Show Low Project No. R-1918. (Shane Hemesath)

Mr. Hemesath said the 2018 Capital Improvements Program included funding for rehabilitating and rejuvenating (R&R) City roadways using slurry seal. The City's current pavement preservation plan included a minimum maintenance of crack-filling, patching, and resurfacing every City street and

parking lot every six years. City crews were crack-filling and patching repairs for the areas identified for slurry sealing this year.

Mr. Hemesath said rehabilitation included furnishing all labor, equipment, and materials required to place approximately 275,000 square yards of Type II polymer-modified asphalt slurry seal on selected City streets and applying pavement markings after slurry seal placement.

Mr. Hemesath said the engineer's construction cost estimate for the work was \$410,000. The invitation to bid was published as required and sealed bids were opened publicly, with the following results:

<u>Contractor</u>	<u>Total Bid</u>
American Pavement Preservation	\$390,091
VSS International	\$495,250

Mr. Hemesath said staff recommended awarding the 2018 R&R - slurry seal construction contract, City of Show Low Project No. R-1918, to American Pavement Preservation, in an amount not to exceed \$390,091.

Mr. Hemesath reviewed maps showing which streets were identified for slurry sealing this year.

Councilman Allsop asked if the City was still evaluating roads using a grading system. Mr. Hemesath said yes, staff just completed this year's assessment. The overall average in pavement condition had increased slightly, the result of capital investment and continual maintenance of the City's existing road system. Roads were graded from 1 to 10, with 10 being equivalent to a new road.

Mr. Kopp said staff had produced a map that compared the last four years of pavement evaluations, which clearly showed the roads were on an upward trend. That map could be provided in Mr. Muder's weekly memo.

Mr. Hemesath said the City had fairly new infrastructure with many roads built between 2002 and 2008. Continual maintenance and preservation maintained the City's roads in much better condition compared to other communities.

Councilman Kelley asked about receiving only two bids for this project. Mr. Hemesath said the slurry bid was different than other bids because most slurry contractors came from out of state, including these two bidders. The amount of interest to bid on a slurry project varied from year to year based on how much work the contractors had, price of oil, etc. Show Low received better prices for slurry than other municipalities, so staff felt confident in moving forward with this bid.

Councilman Kelley asked if it was possible to partner with Navajo County and other cities/towns to bid a larger project. Mr. Hemesath said the county had not done slurry in the last couple years, but the City had shared striping contracts with the county previously when it was advantageous. The amount of funding from the county and Pinetop-Lakeside for slurry changed sporadically, so it was difficult to plan a project with them.

Councilman Kelley said there were a lot of square yards of slurry in this project. Mr. Hemesath said yes, the quantities made this project one of the larger ones in the region.

**COUNCILWOMAN KAKAVAS MOVED TO AWARD THE CONSTRUCTION CONTRACT FOR THE 2018 REHABILITATION AND REJUVENATION OF PUBLIC ROADWAYS - SLURRY SEAL, CITY OF SHOW LOW PROJECT NO. R-1918, TO AMERICAN PAVEMENT PRESERVATION, IN AN AMOUNT NOT TO EXCEED \$390,091; SECONDED BY COUNCILMAN KELLEY; PASSED UNANIMOUSLY.**

9. **SUMMARY OF CURRENT EVENTS:**

A. Council Members

Councilman Allsop thanked the parks and facilities crew for their work in getting the ballfields ready and keeping the areas clean.

B. Mayor

Mayor Seymore said the City would move from Stage I to Stage II fire restrictions effective Friday, May 4, at 12:01 a.m. Stage II meant:

-No building, maintaining, attending, or using a fire, campfire, charcoal, coal or wood stove, including fires in developed campgrounds or improved sites, on any property within the City of Show Low.

-No smoking, except within an enclosed vehicle or building.

-No operating any internal combustion engine in the course of mechanical or industrial operations that would produce open flames or sparks.

-No welding or operating acetylene or other torch with open flame.

-No using an explosive.

-No operating motorized vehicles off designated roads and trails.

-No using any explosive targets, no using tracer round ammunition, and no selling or using fireworks of any kind.

Mayor Seymore said there were some exemptions for specific activities. Stage II fire restrictions would be posted on the City website along with additional information regarding what homeowners could do to reduce wildfire risk. Two flyers would be distributed in the next utility bill. One would explain the Ready, Set, Go! program and the other would provide detailed information about the City's annual Project Clean Sweep program.

C. City Manager

Mr. Muder said the library was hosting daylong activities for Star Wars fans this Friday. A variety of events for toddlers to seniors included yoga, a puppet show, crafts, costume parade, and bingo.

Mr. Muder said the City's 65th anniversary and BBQ Throwdown was this Saturday at Frontier Fields. Fifty-three teams were registered to compete, with People's Choice tickets available for purchase for BBQ samples. There would also be live music, food vendors, a free kids' zone, and games.

Mr. Muder said the City's 20th annual beautification program, Project Clean Sweep, kicked off in mid-May and ran into June. Show Low residents could dump green waste for free for two weeks Monday through Saturday at Dirty Deeds Green Waste beginning May 14. Bulky item pickup was available from June 4 through 8. Citizens could haul debris for free to the Lone Pine Transfer Station from June 4 through 9. A flyer with detailed information was being distributed with the next utility bills.

Mr. Muder said in public works projects, crews would close a portion of West McNeil from Fox Canyon to the Deuce of Clubs beginning May 7 to upgrade a major waterline. The project would involve some road closures with detours. The project's expected completion was the end of June.

Mr. Muder said Show Low TV, in collaboration with CableONE, had added a high-definition channel on channel 1056. Viewers could watch their favorite broadcasts on the new HD channel or continue to watch the existing standard-definition channel 56. Both channels were available across all platforms, including subscribers to basic CableONE service. Show Low TV was broadcasting the county's *Shooting Straight* show this month that featured an interview with Elizabeth Smart, who survived nine months in captivity after being kidnapped from her Salt Lake City home in 2002.

Mr. Muder said Stage II fire restrictions were in effect not only in the City but were also put into effect by the Forest Service and other agencies.

Councilman Allsop asked if stores were allowed to sell firewood while Stage II fire restrictions were in place. Mr. Muder said the fire restrictions didn't disallow selling firewood, but the strong implication was that it should not be sold.

10. **SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

Mr. Muder said a joint meeting with the Pinetop-Lakeside Town Council would be held Wednesday, May 9, at 6:00 p.m. at the Show Low Public Safety Building.

11. **ADJOURNMENT.**

There being no further business to be brought before the Council, **MAYOR SEYMORE ADJOURNED THE REGULAR MEETING OF THE SHOW LOW CITY COUNCIL OF MAY 1, 2018 AT 7:30 P.M.**

ATTEST:

APPROVED:

\_\_\_\_\_  
Ann Kurasaki, City Clerk

\_\_\_\_\_  
Daryl Seymore, Mayor

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the **REGULAR MEETING** of the City Council of Show Low held on May 1, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Ann Kurasaki, City Clerk