



**City of Show Low
Peddler/Solicitor Application**

Application fee: \$50.00

180 N. 9th St., Show Low, AZ 85901
(928) 532-4042

Name of Business:	D.B.A.: <i>(If applicable)</i>
Description of Business:	Business Website:
Physical Address:	Business Phone:
City: _____ State: _____ Zip: _____	Business Email:
Mailing Address: <i>(If different)</i>	Applicant Phone: <i>(If different)</i>
City: _____ State: _____ Zip: _____	Applicant Email:
Applicant Name:	Relationship to Business:
Emergency Contact Name:	Emergency Contact Phone:
Owners/Officers of Business (required):	Date of Birth (required):
Type of Business: <input type="checkbox"/> Corp* <input type="checkbox"/> L.L.C.* <input type="checkbox"/> Other <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor *State where incorporated:	
Statutory Agent:	Statutory Agent Phone:
Arizona Transaction Privilege Tax #: <i>(If applicable)</i>	Contractor's License #: <i>(If applicable)</i>
Vehicle Information	
Make: _____ Model: _____ Year: _____ Color: _____	
License Plate #: _____ State: _____ VIN#: _____	
Required Attachments: <i>(If applicable)</i>	
<ul style="list-style-type: none"> • A list of officers/owners/managers of the business and their addresses • If the business involves food, a copy of Navajo County Health Department approval (required for any food that is not pre-packaged) • A copy of the Arizona Transaction Privilege Tax document • A list of hazardous materials or hazardous wastes which will be used or stored by the business • If a sole proprietor, Affidavit Demonstrating Lawful Presence in the United States with required identified • Copies of any additional licensing, registration, or permit requirements, i.e. professional, medical, technical, contractors, real estate, etc. • A notarized statement, signed by the applicant, that the applicant meets the requirements outlined in Title 16 of City Code. 	

Official Use Only	Rec'd: _____	By: _____	Paid: _____
	BP#: _____	Issued: _____	Emailed: _____
	Affidavit w/ID: <input type="checkbox"/> N/A <input type="checkbox"/> NO <input type="checkbox"/> YES		
	Updated on 1/30/2023		



AFFIDAVIT DEMONSTRATING LAWFUL PRESENCE IN THE UNITED STATES

ARS §1-502 requires that any person who applies to the City for a local public benefit (defined as a business license, grant, contract or loan) must demonstrate that he/she is lawfully present in the United States through the presentation of one (1) of the following documents.

Please place a check mark next to the applicable document and present the document to the City employee. If mailing the document, attach a copy of the document to this Affidavit. (If the document says on its face that it may not be copied or you know for reasons of confidentiality that it cannot be copied, you will need to present the document in person to the City for review and signing of the affidavit.)

- Arizona Driver License issued after 1996.**
Print first 4 numbers/letters on license:

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- Arizona Non-Operating Identification License.**
Print first 4 numbers/letters on license:

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- Birth Certificate or Delayed Birth Certificate issued in any state, territory or possession of the United States**
Year of birth: _____ . Place of birth: _____ .
- U. S. Certificate of Birth Abroad.**
Year of birth: _____ . Place of birth: _____ .
- U. S. Passport.**
Print first 4 numbers/letters on passport:

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- Foreign Passport with a United States Visa.**
Print first 4 numbers/letters on passport:

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Print first 4 numbers/letters on visa:

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- I-94 Form with a photograph.**
Print first 4 numbers on I-94:

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- USCIS Employment Authorization Document (EAD).**
Print first 4 numbers/letters on EAD:

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or Permanent Resident Card (acceptable alternative):

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- Refugee Travel Document.**
Date of issuance: _____ ; Refugee Country: _____ .
- U. S. Certificate of Naturalization.**
Print first 4 numbers/letters of CIS Reg. No.:

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- U.S. Certificate of Citizenship.**
Date of issuance: _____ ; Place of issuance: _____ .
- Tribal Certificate of Indian Blood.**
Date of issuance: _____ ; Name of tribe _____ .
- Tribal or Bureau of Indian Affairs Affidavit of Birth.**
Year of birth: _____ . Place of birth: _____ .

I swear or affirm, under penalty of perjury, that I presented the document marked above to the City of Show Low, that I am lawfully present in the United States, that the document I presented to establish this presence is true, and that I am the person stated on the document.

Signature

Business/Company

Print Name

Address

Date: _____

City, State, Zip Code

For Office Use Only:

Employee Name: _____ Date: _____

Promptly report all observed violations of federal immigration law to (866) 347-2423 or by emailing azicereport@dhs.gov.

Reported violation (check if applicable); Date/Time Reported: _____

16.25.040 Peddlers/solicitors.

An annual permit may be issued to person(s) operating as peddlers/solicitors who meet all the criteria set forth in this chapter. An annual peddler's/solicitor's permit fee as established by resolution of the city council shall be required at the time of application. All peddlers/solicitors shall comply with Section 16.25.060 and conditional use permit requirements for uses listed as conditional uses. (Ord. No. 2003-08, §§ 1, 2, 9-2-03; Ord. No. 2020-06, § 1, 12-1-20. 1976 Code § 8-3-4)

16.25.060 Application and issuance of peddler's/solicitor's permit.

Any person applying for a peddler's/solicitor's permit shall submit an application to the department containing the following information:

- (A) Application for a peddler's/solicitor's permit shall be made on forms and in the manner prescribed by the planning and zoning director.
- (B) Any person applying for a peddler's/solicitor's permit shall submit the application along with the applicable application fee as established by resolution of the city council.
- (C) The peddler's/solicitor's permit application shall include all of the following information and such other information as the director deems reasonably necessary:
 - (1) Name of business.
 - (2) Name and date of birth of the applicant and relationship to the business or entity.
 - (3) Complete street and mailing addresses of business location(s).
 - (4) The applicant's telephone number and a valid email address.
 - (5) A brief description of the nature and type of the business.
 - (6) A list of hazardous materials or hazardous wastes as defined by [49](#) USC Section [5102](#) and amendments thereto that will be used or stored by the business.
 - (7) Complete description including make and model, license plate state and number, vehicle identification number (VIN) and other identifying characteristics of any vehicle(s) used in the business.
 - (8) The type of business entity. If the business is a corporation or limited liability company, the state where formed and the statutory agent's name and address.
 - (9) List of officers/owners/managers of the business, with their dates of birth and legal addresses.
 - (10) A copy of the Arizona Transaction Privilege Tax documentation (if applicable).
 - (11) If the business specified in this chapter is subject to a certificate of health or sanitary examination, the applicant shall produce such certificate or permit from the Navajo County health department, as provided for in A.R.S. Title [36](#), Chapter [1](#), Article [2](#) and applicable Navajo County ordinances, as amended. This section shall also apply to all new or remodeled restaurants, bars or other businesses that serve food to the public located within the city limits.
 - (12) Where any business specified in this article is subject to other federal, state or local licensing, registration or permit requirements, i.e., professional, medical, technical, contractors, real estate, etc., the applicant shall produce such license, registration or permit from the appropriate federal, state or local governmental authorities.

(a) If applying for a peddler's/solicitor's permit, a notarized statement signed by the person that the person meets the requirements of Section [16.25.050](#).

(D) Upon receipt of a completed peddler's/solicitor's permit application, the planning and zoning department shall:

(1) Promptly give a copy of the application to the City of Show Low police department which shall perform a background check on the applicant(s).

(2) Promptly give notice to the appropriate fire district providing fire protection services to the area where the peddler/solicitor will be working.

(E) If, as the result of information received from the applicant, the police department, the fire district or as a result of the department investigation, the director determines that the granting of the permit would be detrimental to the public health, welfare or safety, the application shall be denied. (Ord. No. 2003-08, §§ 1, 2, 9-2-03; Ord. No. 2014-02, §§ 1, 2, 5-20-14; Ord. No. 2020-06, § 1, 12-1-20. 1976 Code § 8-3-6)