



CITY OF SHOW LOW PUBLIC WORKS  
(928) 532-4100

**For Office Use Only**

Date received: \_\_\_\_\_

Time received: \_\_\_\_\_ AM/PM

Received by: \_\_\_\_\_

**PERMIT FOR WORK WITHIN RIGHT – OF – WAY  
OR CONNECTION TO PUBLIC UTILITIES**  
(10 BUSINESS DAYS ARE REQUIRED TO PROCESS THIS FORM)

NAME OF APPLICANT: \_\_\_\_\_ APPLICANT PHONE: \_\_\_\_\_

APPLICANT EMAIL: \_\_\_\_\_ ALTERNATE PHONE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ CITY, STATE, ZIP: \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_ LICENSE #: \_\_\_\_\_

LOCATION OF WORK (ADDRESS): \_\_\_\_\_ LOT #: \_\_\_\_\_

BRIEF DESCRIPTION OF WORK: \_\_\_\_\_

START DATE (ESTIMATED): \_\_\_\_\_ COMPLETION DATE (ESTIMATED): \_\_\_\_\_

**AGREEMENT**

It is understood and agreed that all work shall conform to applicable City, State and Federal regulations and to all conditions set forth on this permit.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**FOR CITY STAFF USE ONLY**

NEW RESIDENTIAL: YES  NO

MANUFACTURED HOME: YES  NO

OUTSIDE CITY LIMITS: YES  NO

**SERVICES NEEDED**

- SERVICE LINE INVESTIGATION
- PAVEMENT<sup>(1)(2)</sup>
- CULVERT<sup>(1)</sup>
- DRIVEWAY<sup>(1)</sup>
- MAILBOX<sup>(1)</sup>
- LANDSCAPING<sup>(1)(2)(4)</sup>
- WATER MAIN TAP<sup>(3)</sup>
- WATER METER
- SEWER MAIN TAP<sup>(3)</sup>
- SEWER SERVICE NO TAP
- LOW PRESSURE SEWER
- LINE EXTENSION<sup>(3)</sup>
- WORKING IN EASEMENT (NOT ROW)
- COMMERCIAL CONSTRUCTION
- ESTIMATE<sup>(3)</sup>

- (1) **A plan and written description of the work is required.**
- (2) **Private Retaining Structures and Fences are PROHIBITED in the City Right-Of-Way.**
- (3) **Sewer and Waterline Taps and/or Extensions will incur additional costs which will be determined on a case by case basis. The City will provide a cost estimate for this work. Only City Personnel may make water or sewer main connections.**
- (4) **Landscape plans to be reviewed by Planning and Zoning.**

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**INTERNAL TRACKING**

BUILDING PERMIT # (IF APPLICABLE): \_\_\_\_\_ A.P.N. \_\_\_\_\_ DUE DATE: \_\_\_\_\_

DATE SENT TO PW: \_\_\_\_\_ BY: \_\_\_\_\_ DATE REC'D @ PW: \_\_\_\_\_ BY: \_\_\_\_\_

SERVICE LINE AVAILABLE AT PROPERTY LINE ? SEWER: YES  NO  WATER: YES  NO

SERVICE INVESTIGATION DONE BY: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

FINAL INSPECTION (IF APPLICABLE): \_\_\_\_\_ DATE: \_\_\_\_\_

FINAL APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_